



Kotak Mahindra Bank

4th January 2019

The Manager Corporate Relationship, BSE Limited, 1 st Floor, New Trading Ring, Rotunda Buliding, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400 001.	The Manager National Stock Exchange of India Ltd. Exchange Plaza, 5 th Floor, Plot No.C/1, G Block, Bandra-Kurla Complex, Bandra (East), Mumbai 400 051.
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Dear Sir,

Pursuant to Regulation 39 (3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose the intimation/s received from the shareholder/s regarding loss of share certificates.

Kindly acknowledge receipt.

Yours faithfully,
Kotak Mahindra Bank Limited

B.R. Chandarana
Bina Chandarana
Company Secretary &
Executive Vice President

Encl : as above.

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Kotak Mahindra Bank Ltd.
CIN: L65110MH1985PLC038137

Registered Office:
27 BKC, C 27, G Block,
Bandra Kurla Complex,
Bandra (E), Mumbai 400051,
Maharashtra, India.

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www.kotak.com

529 8673

NAR NARAYAN SARAF

111-B, MITTAL TOWER, 210 NARIMAN POINT, MUMBAI - 400 021

E-MAIL: S.OCP@YAHOO.CO.IN TEL.NO.022-66324501/22045853

December 13, 2018



Mr.Sandeep Desai
Corporate Registry
Karvy Fintech Pvt.Ltd.
Unit: Kotak Mahindra Bank Ltd.
Karvy Selenium Tower B
Plot No.31-32, Gachibowli
Financial District
Nanakramguda
Hyderabad - 500 032

Dear Sir,

KMPL
S103

Folio No: PKMF000895

Sub: Duplicate Share Certificates

With reference to the above, I would like to apply for duplicate share certificates. I am enclosing herewith following documents as required by you.

1. Death Certificate of Mr.Vijay Kumar Saraf
2. Pan Card Copy of Nar Narayan Saraf
3. Aadhar Card Copy of Nar Narayan Saraf

Please do the needful and sent me procedure for the same at the earliest.

Thanking you,

Regards,

Encl: As above

Karvy Fintech Private Limited
Dept./Unit Code
Subject Code
J DEC 2018
Inward No:

To
THE REGISTRAR,
Kavya Computershare private limited.
Kavya Selenium Tower B, Plot No: 31832
Gachibowli, Financial District
Nanakramguda, Secilimgampally
Hyderabad, Telegana - 500032
Tel: (040) 67162222

5219304

Date: 25.11.2018

SUB: Request for Duplicate Shares (Unit) (Kotak Bank)

Dear Sir,

I Smt Vandana Bansal bearing shares of Kotak
Mahindra Bank under folio no. KMF 119562.

I lost my original share certificate. Kindly issue a
duplicate share certificate of the same. For your
reference I have attached my self attested copy
of Aadhar Card and Pan Card.

Kindly do the needful.

Thanking You,

Vandana Bansal

Vandana Bansal

ENCL: Self Attested copy of Aadhar Card.
Self Attested copy of PAN Card

Communication Address:

ASHISH BANSAL

H.No 1248 Sec 2 Rohtak

Haryana 124001

PH: 9896000194

e-mail: ashish098765@gmail.com.



KMF
SH03

95157510

VANDANA SUNIL PORWAL & SUNIL MOHANLAL PORWAL

Mobile: +91 9558003003 / +91 9890999210

Email: rushabh.porwal@gmail.com

Residential Address: 371, Guruwar Peth, Opp. Bank of Maharashtra, Pune 411042

Office Address: 238, Raviwar Peth, Porwal Metallica, Pune - 411002

To

Karvy Computershare Pvt. Ltd.

Karvy Selenium, Tower- B, Plot No. 31 & 32.,

Financial District, Nanakramguda,

Serilingampally Mandal,

Hyderabad, 500032, India

Dear Sir,

Subject: Request for issue of duplicate share certificate

Unit: Kotak Mahindra Bank Limited

Folio No. KMF150092

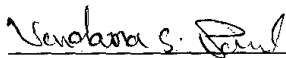
We, Vandana Sunil Porwal (PAN: ADVPP2083J) and Sunil Mohanlal Porwal (PAN: AAUPP2559F), originally held 400 shares in the aforesaid company. On 10 July, 2015 the company allotted bonus shares in the ratio of 1:1, thereby increasing our shareholding in the aforesaid company to 800 shares (copy of bonus share issue letter and bonus share certificate received is enclosed as **Annexure 1**). We would like to bring to your kind attention that the share certificate for the original issued 400 shares held by us, has been misplaced/ lost. Further, we are unaware of the exact number of shares held by us in the aforesaid company as on date.

In light of the above, we request you to kindly issue us a duplicate share certificate for the originally issued 400 equity shares. For the purposes of your due verification, we are attaching herewith a copy of our PAN card and Aadhaar Card (copy enclosed as **Annexure 2**).

We look forward to your response at the earliest.

Thanking You.

Yours faithfully,



Vandana Sunil Porwal

(First Holder)

Mobile: +91 9558003003 / +91 9890999210

Email: rushabh.porwal@gmail.com

Enclosures as above.



Sunil Mohanlal Porwal

(Joint Holder)

Kmf
57403

Karvy Fintech Private Limited
A.R. Mode: _____
Dept./Unit Code: _____
Subject Code: _____
31 DEC 2018
Inward No: _____