

FORM 34  
 APPLICATION FOR CLOSING AN ACCOUNT  
 (For Beneficiary Account only – Individual/Non Individual)

To,  
 Kotak Mahindra Bank Limited  
 Kotak Infinity, 5<sup>th</sup> Floor, Zone I, Bldg No.21, Infinity Park,  
 Off Western Express Highway, Dindoshi, Malad (East)  
 Mumbai 400 097

Date

DP ID :  IN302814  
 DP ID :  IN300610

**1. I / We hereby request you to close my/our account with you as per following details:**

**Name of the holder(s)**

Sole/ First Holder

Second Holder

Third Holder

**2. Reason/s for Closure of depository account:** \_\_\_\_\_

**3. Client ID** (of account to be closed)

**4. Please tick the applicable option(s)**

- Option A** [There are no balances / holdings in this account ]
- Option B** [Transfer the balances / holdings in this account as per details given]
- Transfer to my / our own account (*Provide target account details and enclose Client Master Report of Target Account with NSDL/CDSL logo*)
  - Transfer to any other account (*Submit duly filled Delivery Instruction Slip signed by all holders*)

**Target Account Details**

NSDL - DP ID  Client ID

CDSL - Client ID  (16-digit Demat account number needs to be mentioned)

- Option C** [*Rematerialise / Reconvert (Submit duly filled Remat / Reconversion Request Form-for mutual fund units)*]

**5. Signature (stamp of the organisation)**

\_\_\_\_\_

Sole / First Holder
Second Holder
Third Holder

**Instructions :** 1) Incase of joint holdings, all holders must sign the application.  
 2) Please strike off as N.A whatever is not applicable.

**Acknowledgement**

We hereby acknowledge the receipt of your request for closing the following Account subject to verification:

DP ID \_\_\_\_\_ Client ID \_\_\_\_\_

Name of Sole / First Holder \_\_\_\_\_

Name of Second Holder \_\_\_\_\_

Name of Third Holder \_\_\_\_\_

Signature of the Authorised Signatory \_\_\_\_\_

Date \_\_\_\_\_

Seal/ Stamp of Participant \_\_\_\_\_