**Annexure 2 - Declaration cum Request letter from Surviving Holder –CASA/TD**

To,

The Manager

Kotak Mahindra Bank

Sub: Deceased claim settlement for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the deceased)

Dear Sir,

I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_<name of surviving holder>\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ daughter / wife of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(father / husbands name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ age \_\_\_\_\_\_\_\_\_\_\_\_residing at\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

This is with reference to the below accountss held by me/us jointly with Late \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, who expired on \_\_\_\_\_\_\_\_\_ Copy of death certificate is attached herewith.

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| --- | --- | --- |
| Accounts number | CASA/TD | Premature withdrawal of TD/ Proceeds on maturity*(applicable only for Term Deposits)* |
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|  |  |  |
|  |  |  |

I/We bring it to your notice that the aforementioned accounts is operated with \_\_\_\_\_\_\_ or survivor mandate and the deceased is the first/second/third named accounts holder in the said accounts. Therefore I/we request the bank to

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Delete his/her name and continue with the said accounts in my/our name alone. (separate name deletion form to be filled)

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Close the accounts & withdraw the Term Deposits prematurely (separate accounts closure form to be filled)

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Close the accounts & pay the proceeds of the Term Deposits to me/us on maturity of the said as per the payment instructions stated at the time of booking of the Term Deposit.

(separate accounts closure form to be filled)

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Withdraw the Term Deposits prematurely & delete (Decease person name )and continue with the said accounts in my/our name alone.

On closure of the said accountss I/we request the bank to (*applicable only if Accounts/TD is to be closed*):

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Issue me a pay order for the proceeds in the said accounts

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Transfer the proceeds of the said accounts to accounts no. \_\_\_\_\_\_\_\_\_\_\_\_\_held by me in \_\_\_\_\_\_\_\_\_\_ Branch of Kotak Mahindra Bank.

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| --- |
|  |

Transfer the proceeds of the said accounts via NEFT/RTGS to accounts no.\_\_\_\_\_\_\_\_\_\_\_\_\_ held by me in \_\_\_\_\_\_\_\_\_\_\_\_\_\_Branch of \_\_\_\_\_\_\_\_\_\_\_\_\_ Bank having IFSC number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I/We am/are aware that I/We, being the survivor(s) in the said accounts would be receiving the payment from the Bank as trustee of the legal heirs of the deceased accounts holder and such payment to me/us shall not affect the right or claim which valid legal heir of the deceased accounts holder have against the survivor(s) i.e. me/us.

I/We further request the bank to continue/discontinue the following ECS/SI/Bill Pay formthe said accounts (strike off if not applicable).

1. <<details of ECS/SI/Bill Pay >>
2. <<details of ECS/SI/Bill Pay >>
3. <<details of ECS/SI/Bill Pay >>

Thanking you,

**Kotak Mahindra Bank Ltd.** CIN: L65110MH1985PLC03813 **Registered Office:** 27 BKC, C 27, G Block, Bandra Kurla Complex, Bandra (E), Mumbai - 400 051. www.kotak.com