**Annexure 1 - Declaration cum Request letter from Nominee/Claimant –CASA/TD**

To,

The Manager

Kotak Mahindra Bank

Deceased claim settlement for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the deceased)

Dear Sir,

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*<name of nominee/claimant>*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ daughter / wife of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_<father / husbands name>*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ age \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ residing at\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

This is with reference to the below accounts held by Late \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, who expired on\_\_\_\_\_\_\_\_\_ Copy of death certificate is attached herewith.

|  |  |  |
| --- | --- | --- |
| Account number | CASA/TD | Premature withdrawal of TD/ Proceeds on maturity*(applicable only for Term Deposits)* |
|  |  |  |
|  |  |  |
|  |  |  |

I would request the bank to close the said account post deducting all the dues payable by the deceased under any loans/credit cards/credit facilities availed by him/her from the Bank whether it is in default or not and then pay me the credit balance if any available in the account of the deceased Account Holder in the following manner

|  |
| --- |
|  |

Issue me a pay order for the proceeds in the said account

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|  |

Transfer the proceeds of the said account to account no. \_\_\_\_\_\_\_\_\_\_\_\_\_held by me in \_\_\_\_\_\_\_\_\_\_ Branch of Kotak Mahindra Bank.

|  |
| --- |
|  |

Transfer the proceeds of the said account via NEFT/RTGS to account no.\_\_\_\_\_\_\_\_\_\_\_\_\_ held by me in \_\_\_\_\_\_\_\_\_\_\_\_\_\_Branch of \_\_\_\_\_\_\_\_\_\_\_\_\_ Bank having IFSC number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Also find attached copy of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for establishing my identity and relationship proof with the deceased.

I confirm and declare that I, being the nominee in said account would be receiving the claim payment from the Bank as a trustee of the legal heirs of the deceased depositor and such payment shall not affect the right or claim which valid legal heir of the deceased account holder may have against the nominee i.e., me in respect of deceased account holder/s.

Thanking you,

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Contact number/Email id of Claimant /Nominee/Survivor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note: Claimants needs to necessarily provide relationship proof. In case of nominee relationship proof needs to be obtained only if nominee is a relative. In case nominee is not a relative, this need not be taken.