**Annexure 3 - Declaration cum Request letter from Claimant/Surviving Holder –CASA/TD**

To,

The Manager

Kotak Mahindra Bank

Sub: Deceased claim settlement for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the deceased)

Dear Sir,

I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of claimant)\_\_ daughter / wife of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(father / husbands name) age \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ residing at\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

This is with reference to the below accountss held by me/us jointly with Late \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, who expired on \_\_\_\_\_\_\_\_\_ Copy of death certificate is attached herewith.(*to be filled in case claim made by surviving holder*)

This is with reference to the below accountss held by Late \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ jointly with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of surviving holder). \_\_\_\_\_\_\_\_\_\_\_\_\_\_expired on \_\_\_\_\_\_\_\_\_ Copy of death certificate is attached herewith. (*to be filled in case claim made by legal heir of deceased*)

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| --- | --- | --- |
| Accounts number | CASA/TD | Premature withdrawal of TD/ Proceeds on maturity*(applicable only for Term Deposits)* |
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I/We bring it to your notice that the aforementioned accounts is operated with joint mandate and the deceased is the first/second/third named accounts holder in the said accounts. Therefore I/we request the bank to

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Delete his/her name and continue with the said accounts in my/our name alone. (separate name deletion form to be filled)

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|  |

Close the accounts & withdraw the Term Deposits prematurely (separate accounts closure form to be filled)

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Close the accounts & pay the proceeds of the Term Deposits to me/us on maturity of the said as per the payment instructions stated at the time of booking of the Term Deposit.

 (separate accounts closure form to be filled)

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Withdraw the Term Deposits prematurely & delete “Name of the deceasedand continue with the said accounts in my/our name alone.

On closure of the said accountss I/we request the bank to (*applicable only if Accounts/TD is to be closed*):

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Issue me a pay order for the proceeds in the said accounts

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Transfer the proceeds of the said accounts to accounts no. \_\_\_\_\_\_\_\_\_\_\_\_\_held by me in \_\_\_\_\_\_\_\_\_\_ Branch of Kotak Mahindra Bank.

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|  |

Transfer the proceeds of the said accounts via NEFT/RTGS to accounts no.\_\_\_\_\_\_\_\_\_\_\_\_\_ held by me in \_\_\_\_\_\_\_\_\_\_\_\_\_\_Branch of \_\_\_\_\_\_\_\_\_\_\_\_\_ Bank having IFSC number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I/We am/are aware that I/We, being the survivor(s) in the said accounts/claimant would be receiving the payment from the Bank as trustee of the legal heirs of the deceased accounts holder and such payment to me/us shall not affect the right or claim which valid legal heir of the deceased accounts holder have against the survivor(s) i.e. me/us.

I/We further request the bank to continue/discontinue the following ECS/SI/Bill Pay from”the said accounts (strike off if not applicable).

1. <<details of ECS/SI/Bill Pay >>
2. <<details of ECS/SI/Bill Pay >>
3. <<details of ECS/SI/Bill Pay >>

Thanking you,

To be signed by the claimant

(Surviving Holder/Legal Heir of deceased)

**Kotak Mahindra Bank Ltd.** CIN: L65110MH1985PLC03813 **Registered Office:** 27 BKC, C 27, G Block, Bandra Kurla Complex, Bandra (E), Mumbai - 400 051. www.kotak.com