

Best Compliments Card (BCC) Application Form

(Non Individual Customers)

Branch				Date
Name of the Organiza	tion:			
Name of Authorized Si	ignatory:			
Registered Address:				
City			State	
Phone No.			Mobile No. (authorized signatory):	
mail ID:			Company PAN/GIR No:	
Mailing Address: (If di	fferent from Register	ed Office Address)		
City			State	
Phone No.			Mobile No. (authorized signatory):	
Email ID:			(authorized signatory).	
nus of Countitations	Dot Lineite d	Dublic Limited	Cala Descripta valeira	Deute englis
Type of Constitution:	Pvt Limited Club	Public Limited Trust	Sole Proprietorship Society	Partnership Others
Existing CRN:		o be entered only if the orga	nization is having an existing relation	ship with the Bank)
ard Details:				
ssuance Fee per BCC :	Rs 100/- + GST			
No. of Best Complimer		d: Total	I Load Amount in Rs.	
vo. or best complime	its card (BCC) require		of Load Amt on all BCC cards)	
Total Issuance Fees (as	applicable):	(Issua	ance should be inclusive of GST)	
		yment is more than Rs.50,000	/- then PAN/GIR is necessary)	Cash Amount in Rs.
Clieque N	10.	Diawii dii L	bank / branch	Casii Aillouilt III RS.
				Total
loglavation:				Total
				Total
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Particulars						d Amount in Rs.
Io. of Best Compliment	s Card (BCC) :					
			A	dd Issuance Fee		
				Add GST		
				Total Amount		
		Check List of Documer BCC Application Fo		he Client :		
		End Beneficiary De	etails (as per annex	ure A)		
		Authority Letter (a				
e above mentioned do	cuments have been s	allacted from the Clie	nt and the Total Ri	CC Load amount ((inclusive of issuan	uca faas ± GST\
		of Best Compliments (
Clearing Cheque	Account Transfer	Cash				
thorized by (Signature	2)				Franksia i	C. J.
me of the Employee: _		Annexure A – Er	nd Panafisiarias	Dotails	Employee (Code:
		(To be provided on				
tails of End Beneficiari				I		
Name of End beneficiary	Address	Landline No.	Mobile No.	Email ID	Load Amount	Card Reference (to be filled b
End beneficiary						Kotak Branch
chu benericiary						Kotak Branch
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Signature:

Annexure B - Authority Letter

(To be provided on Organization's Letterhead)

10,		Date:
Kotak Mahindra Bank Ltd		
Branch		
Mumbai.		
Subject:- Purchase of Best Compliments Card from	n Kotak Mahindra Bank.	
Dear Sir,		
We are desirous of purchasing Best Compliments	Card from your Bank for the purpose of	of offering the same to some of our associates / employees
We have read the Terms and Conditions (placed	on the Kotak website) applicable to the	e Best Compliments Card and we accept the same.
We, enclose cheque no.	for a sum of Rs.	/ will deposit cash of Rs.
/ issue debit instruction on our existing current acc against purchase of the Best Compliments Card f		with you for a sum of Rs.
We will also provide the End Beneficiary details (i.	e. Name of End Beneficiary, Address, La	ocuments to you for the purchase of Best Compliments Card andline No., Mobile No., Email ID) to whom the cards will be nk / RBI shall be provided within the stipulated time a
We request you to handover the Cards to our rep	resentatives against submission of comp	olete documentation to your satisfaction.
We hereby authorize the following person/s to senecessary, instructions to the Bank in respect of the		rledge receipt of the Cards from the Bank and to give the
1) Mr/Mrs/MS.		Signature:
2) Mr/Mrs/MS.		Signature:
We also undertake to advise the Bank in writing labove.	by submission of a fresh authority letter	r in case of change in any of the designated representative
We will inform the Bank immediately in the every revoked.	nt of loss of any of the Cards. We will	inform you within 15 days if any of the Cards needs to be
We will not hold the Bank responsible if we do no	ot comply with these terms.	
We understand and acknowledge that the Bank authorized representatives.	will fund the Cards after due acknowle	edgement of receipt of the Cards by the above mentioned
We understand that the Bank may at its sole disc notice to us.	retion, discontinue any of the services	in respect of the Cards completely or partially without any
Yours Sincerely,		
For		
Company Secretary / Director / Partner / Authoriz	ed Signatory	
(Signature and Company Stamp)		

Annexure C

Acknowledgement Receipt of Prepaid Rupee Card (Best Compliments Card) (To be provided on Organization's Letterhead)

То,		Date:		
Kotak Mahindra Banl	k Ltd			
Branch Mumbai.				
Dear Sir,				
This is to confirm tha	t we have received the Best Compliments Card Welcome pa	ckets as mentioned below from Kotak Mahindra Bank Limited.		
Sr. No.	Card Reference No.	Card No.		
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Signature of Authoriz	zed Signatories (Accompanied by stamp of the organization):		
Mr/Mrs/MS.		Signature:		