

To,
The Manager,
Kotak Mahindra Bank Limited,
Branch Name: _____
City: _____

Date: _____

Sub: Request for increase/ decrease in credit limit in respect of Kotak Credit Card

Dear Sir / Madam,

I have been issued Kotak Credit Card with following details;

| | |
|---|-------------------------------|
| Customer Relationship Number | |
| Credit Card Number | |
| Current Credit Limit (90% of lien amount) | |
| Lien Marked Fixed Deposit Number | |
| Current Fixed Deposit Amount | To be filled by bank official |
| Current Lien Amount on Fixed Deposit | To be filled by bank official |

I now request you to increase / decrease the credit limit on the said credit card as mentioned below;

| | |
|---------------------------------------|-------------------------------|
| New Credit Limit (90% of lien amount) | |
| New Lien Amount on Fixed Deposit (#) | To be filled by bank official |

I further request the Bank to increase the amount on which the lien has been marked on the above mentioned Fixed Deposit to Rs. (#) _____ to secure the amounts due under the increased credit limit to be granted to me.

I state that said credit card shall continue to be subject to the terms and conditions as contained in the Most Important Terms and Conditions and Cardholder Agreement as applicable thereto. I also agree to have been informed by the Bank official on changed lien amount on my Fixed Deposit.

Regards,

<Customer Name & Signature>