kotak
Kotak Mahindra Bank

Form for Signature Change

(Kindly fill the form in Capital Letters only)

Request No.

For Bank Use:

Customer Account Type:

☐ Wealth ☐ Privy ☐ Resident Individual ☐ Non Individual

CRN

☐ CASA Account Number Date D D M M Y Y Y Y

☐ Investment Account Investment Account Number

I Mr./ Ms. First Name Middle Name Last Name

request you to update your records as per the details provided below.

To Change

Signature

Old	New

1. Signature change is applicable only for CASA, TD & MF i.e. it would not be applicable for Demat, etc.
2. Please provide a proof supporting new signature – Pan Card / Passport / any other ID proof containing your new signature.
3. In case of Mutual Fund, for any change in mode of operation, signature & Bank details, customer is required to give a separate request for each AMC (folio wise) to the Bank or to the AMC directly.
4. Change request will be effected by the Bank on receipt of proof of new signature and within 3 days on receipt of the same.
5. On validation of new signatures Bank shall not be held responsible for return/dishonor of old outstanding/unpaid cheques/any request given, which is received by the Bank after updating the new signatures on record.

I have understood and agreed with the above mentioned terms and conditions.

Signature Please provide your Old signature

For Bank use

Date of Acceptance D D M M Y Y Y Y

Sol ID

Signature verified by Sign & Emp Code

Receiver's stamp

Documents sent to RPC/CPC on D D M M Y Y Y Y

Authorized by

Acknowledgement Slip

We acknowledge the receipt of signature modification instruction from Mr./Mrs./Ms. _____

relating to customer relationship number _____ under service request number _____

Date: _____

Bank Official (Sign and stamp)
For Kotak Mahindra Bank Ltd., _____