



January 13, 2024

<b>BSE Limited</b> Corporate Relationship Department Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400 001	<b>National Stock Exchange of India Limited</b> Exchange Plaza, Plot No. C/1, G Block, Bandra-Kurla Complex, Bandra (East), Mumbai 400 051
<b>BSE Scrip Code:</b> 500247, 715026, 958687, 974396, 974682, 974924	<b>NSE Symbol:</b> KOTAKBANK, KMBL, KMB26, KMB29, KMB30

Dear Sirs,

**Sub.: Reconciliation of Share Capital Audit Reports for the quarter ended December 31, 2023**

Pursuant to the provisions of Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018 as amended from time to time, the Securities and Exchange Board of India Circular No. D & C C/FITTC/CIR-16/2002 dated December 31, 2002 and the Securities and Exchange Board of India Circular No. CIR/MRD/DP/30/2010 dated September 6, 2010, please find enclosed, the Reconciliation of Share Capital Audit Reports for the Equity Shares of Kotak Mahindra Bank Limited, for the quarter ended December 31, 2023, received from Parikh & Associates, Company Secretaries.

This is for your information and appropriate dissemination.

Thanking you,

Yours faithfully,

**For Kotak Mahindra Bank Limited**

**Avan Doomasia**  
**Company Secretary**

Encl.: as above



To  
**KOTAK MAHINDRA BANK LIMITED**  
27BKC, C 27, G Block Bandra Kurla Complex,  
Bandra (E), Mumbai, Maharashtra,  
India, 400051.

Dear Sir(s),

We have examined the relevant books, registers, forms, documents and papers produced electronically before us by **Kotak Mahindra Bank Limited** ('the Company') and its Registrar and Share Transfer Agents (RTA), KFin Technologies Limited (Formerly known as KFin Technologies Private Limited) in respect of Reconciliation of Share Capital Audit as per Regulation 76 of the Securities And Exchange Board Of India (Depositories And Participants) Regulations, 2018. To the best of our knowledge and according to the information and explanations given to us, we certify the following:

### RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1.	For Quarter Ended:	December 31, 2023
2.	ISIN:	INE237A01028
3.	Face Value:	₹ 5/- per share
4.	Name of the Company:	Kotak Mahindra Bank Limited
5.	Registered Office Address:	27BKC, C 27, G Block Bandra Kurla Complex, Bandra (E), Mumbai City, Mumbai, Maharashtra, India, 400051
6.	Correspondence Address:	27BKC, C 27, G Block Bandra Kurla Complex, Bandra (E), Mumbai City, Mumbai, Maharashtra, India, 400051
7.	Telephone Nos:	Tel.: 022-61660001 Fax: 022-67132403
8.	E-mail Address:	<a href="mailto:KotakBank.Secretarial@kotak.com">KotakBank.Secretarial@kotak.com</a>
9.	Names of the Stock Exchanges where the Company's securities are listed:	BSE Limited (BSE) National Stock Exchange of India Limited (NSE)

**Continuation Sheet**

		Number of Shares	% of Total Issued Capital
10.	Issued Capital	1,98,76,52,298	100.000
11.	Listed Capital (Exchange-wise) (as per Company records) (Listed on both the aforesaid Stock Exchanges)	1,98,75,31,741	99.994
12.	Held in dematerialised form in CDSL	4,35,79,829	2.192
13.	Held in dematerialised form in NSDL	1,94,07,98,497	97.643
14.	Physical	32,73,972	0.165
15.	Total No. of shares (12+13+14)	1,98,76,52,298	100.000
16.	Reasons for difference if any, between (10&11), (10&15), (11&15)	Difference between (10&11) and between (11&15) is of 1,20,557 Equity Shares. These shares, allotted on December 28, 2023, were listed and admitted for trading on BSE and NSE on January 11, 2024	

17. Certifying the details of changes in share capital during the quarter under consideration as per table below:

Particulars*	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In prin. appr. pending for SE (Specify Names)
Allotment of Equity shares on October 31, 2023 pursuant to the Kotak Mahindra Equity Option Scheme 2015 - ESOP Scheme.	36,318	Yes	BSE & NSE	Yes	Yes	--
Allotment of Equity shares on December 28, 2023 pursuant to the Kotak Mahindra Equity Option Scheme 2015 - ESOP Scheme.	1,20,557	Yes	BSE & NSE**	Yes	Yes	--

**Continuation Sheet**

\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture (if any other specify)

\*\*These shares, allotted on December 28, 2023, were listed and admitted for trading on BSE and NSE on January 11, 2024.

18.	Register of Members is updated (Yes/No)	Yes
	If not, updated upto which date	N. A.
19.	Reference of previous quarter with regards to excess dematerialized shares, if any.	N. A.
20.	Has the company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason why?	N. A.

21. Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	Nil	Nil	Not Applicable
Pending for more than 21 days	Nil	Nil	Not Applicable

22.	Name, Telephone & Fax No. of the Company Secretary and Compliance Officer of the Company	Ms. Avan Doomasia Company Secretary: Membership No. F3430 Tel: 022- 61661605; Fax: 022- 67132403
23.	Name, Address, Tel. & Fax No., Regn. No. of the CA/CS	Ms. Jigyasa. N. Ved Parikh & Associates, Company Secretaries FRN : P1988MH009800 111,11th Floor, Sai Dwar CHS Ltd., Sab TV Lane, Opp. Laxmi Industrial Estate, Off Link Road, Andheri (West), Mumbai – 400053 Tel. Nos.: 26301232/26301233 FCS: 6488 CP: 6018 Email id: cs@parikhassociates.com

24.	Appointment of common agency for share registry work (if yes, name and address)	<p>KFin Technologies Limited (Formerly known as KFin Technologies Private Limited) Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad, Telangana – 500032 Telephone number: +91 40 6716 2222 Fax number: +91 40 2342 0814 E-mail: einward.ris@kfintech.com</p>
25.	Any other detail that the CA/CS may like to provide (e.g. BIFR Company, delisting from SE, company changed its name, etc.)	--

Place: Mumbai  
Date: January 13, 2024

Signature:

For **Parikh Associates**  
Company Secretaries

**JIGYASA**  
**NILESH VED**

Jigyasa N. Ved  
FCS No: 6488 CP No: 6018  
UDIN: **F006488E003209039**  
PR No.: 1129/2021

Digitally signed by JIGYASA NILESH VED  
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