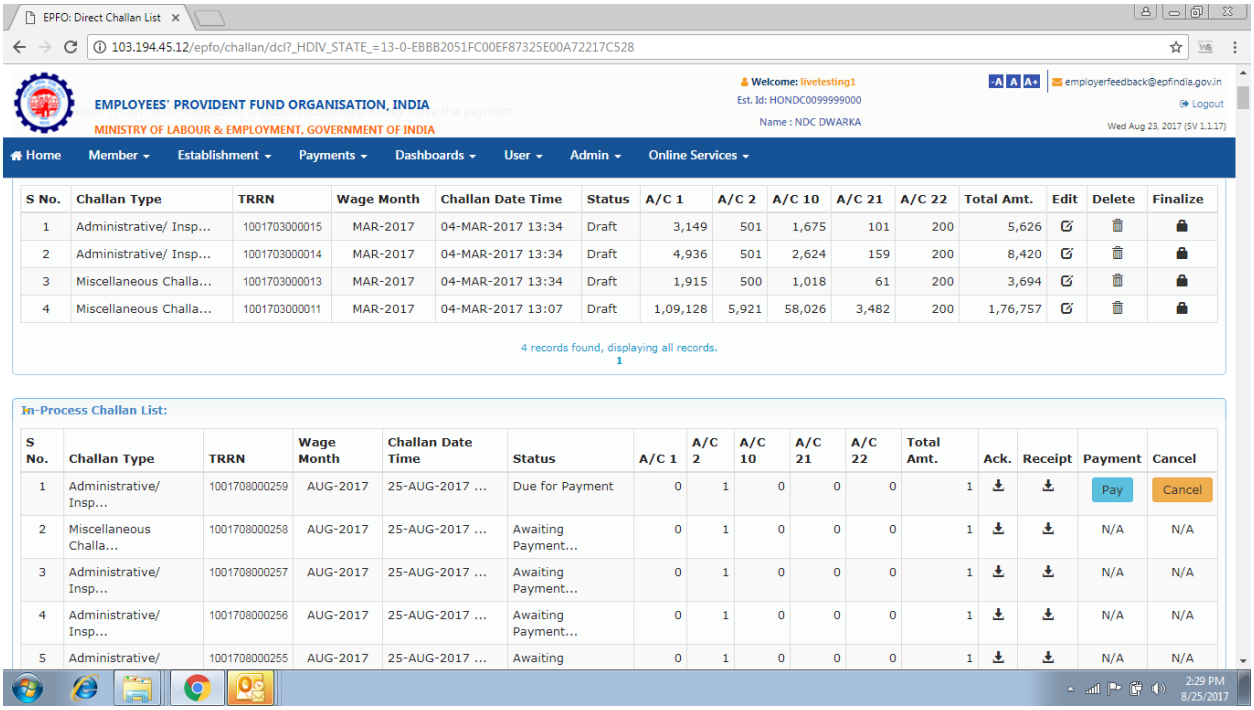
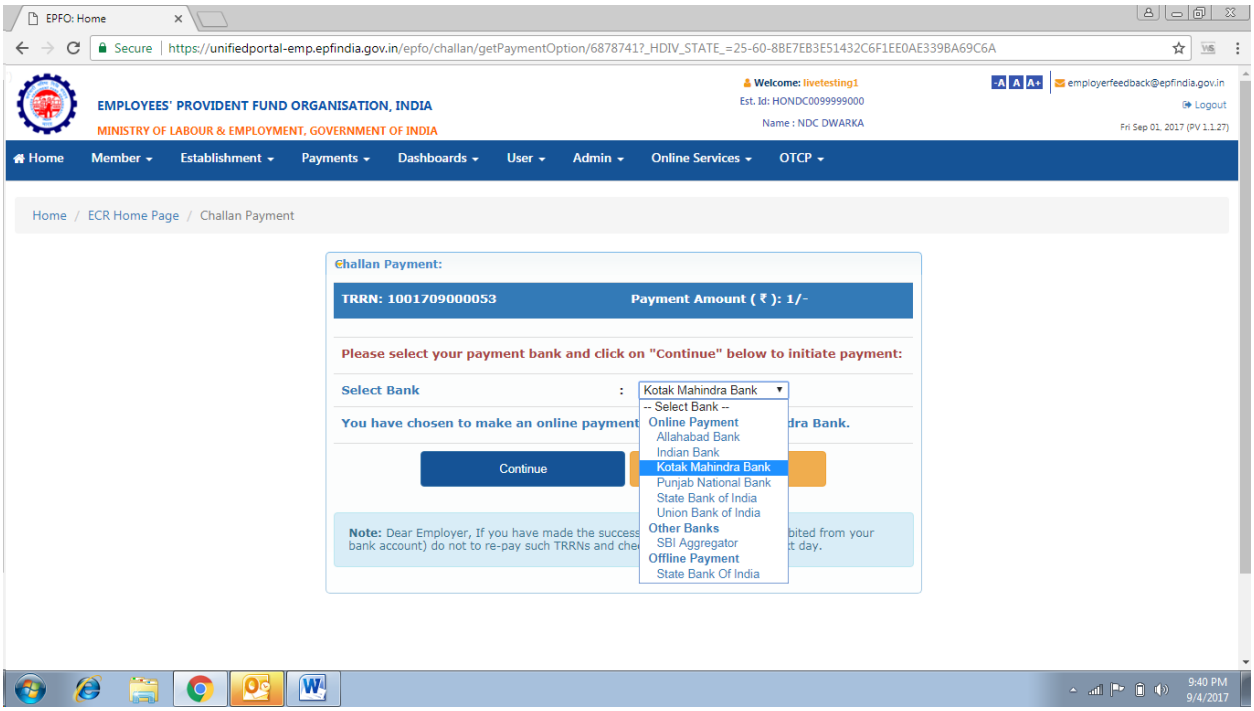
Steps for making EPFO Payments using Kotak Mahindra Bank

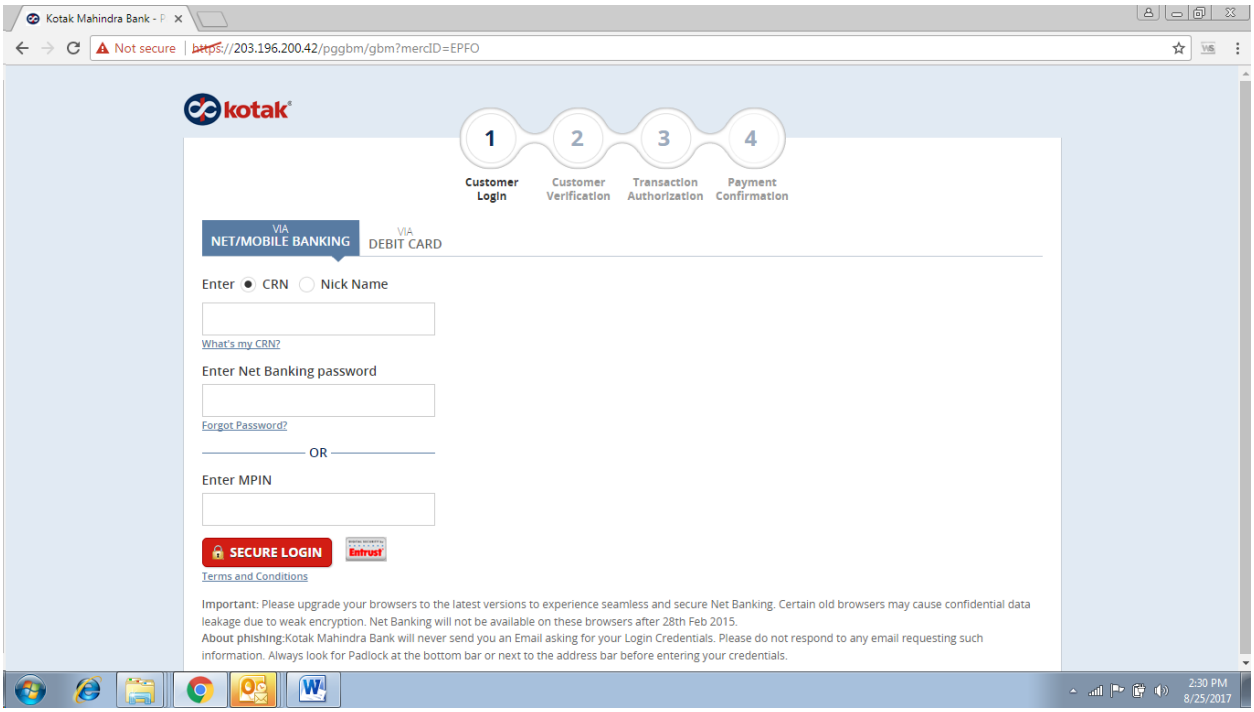
STEP 1: Once Challan is finalised on EPFO website – click on PAY button
(**https://unifiedportal-emp.epfindia.gov.in/epfo/**)



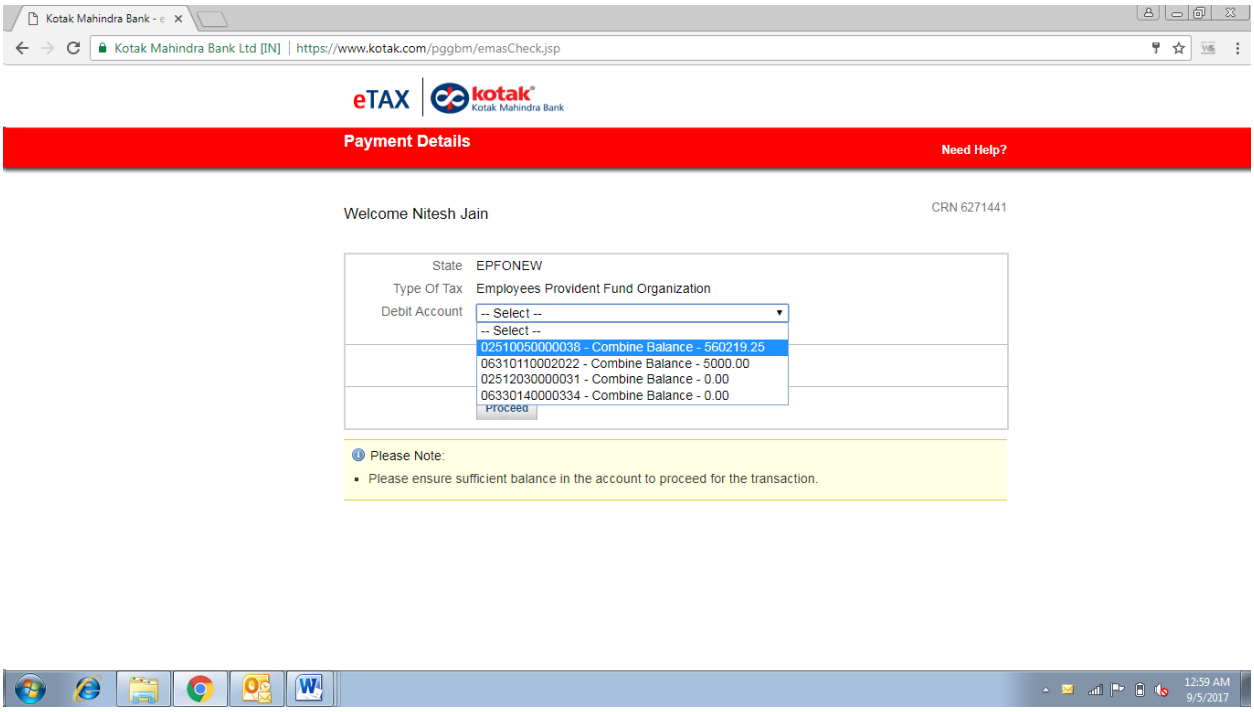
STEP 2: Select "Kotak Mahindra Bank" for the drop down (1st Private Sector Bank) and click "Continue"



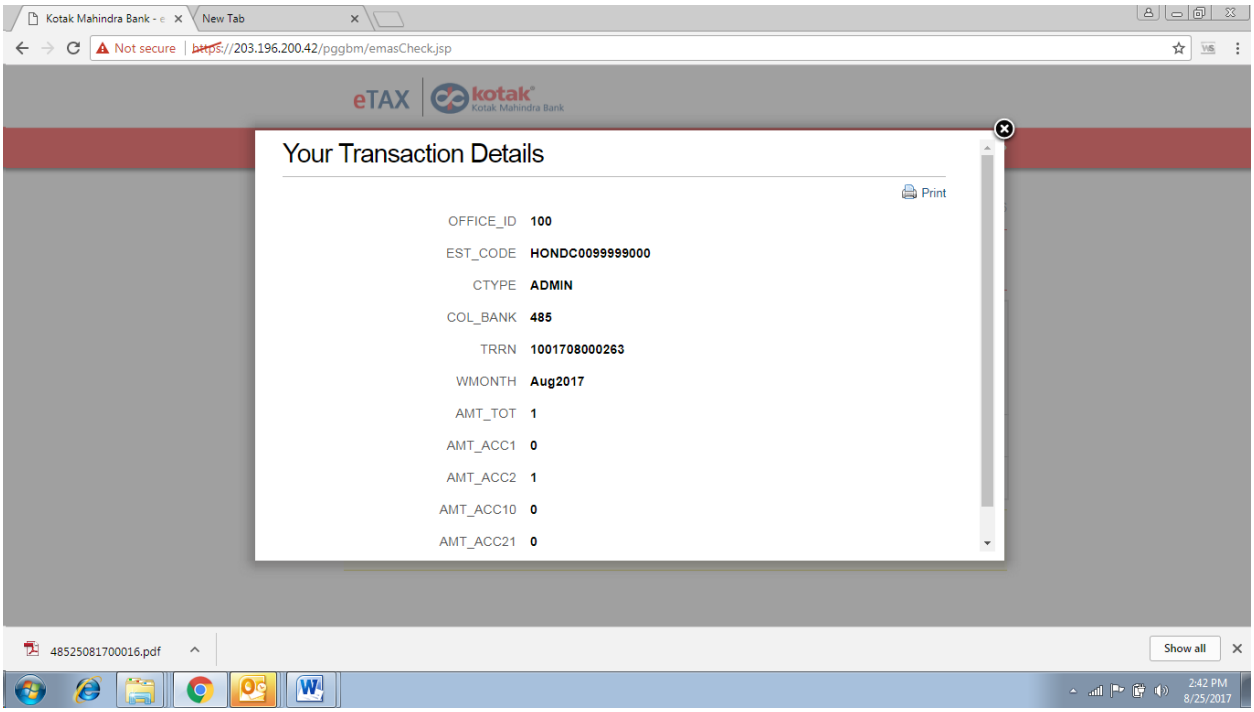
STEP 3: Enter your Kotak Net Banking Credentials for initiating the transaction



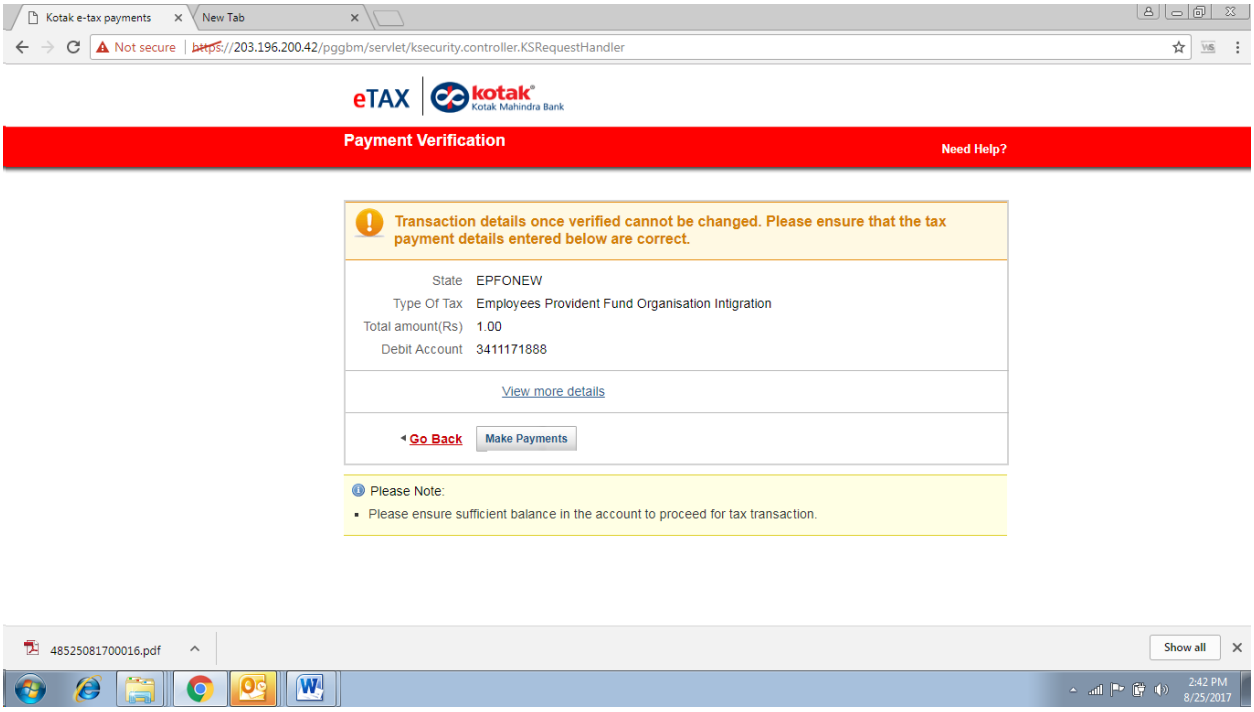
Step 4: Select your "Debit Account" and click on Proceed



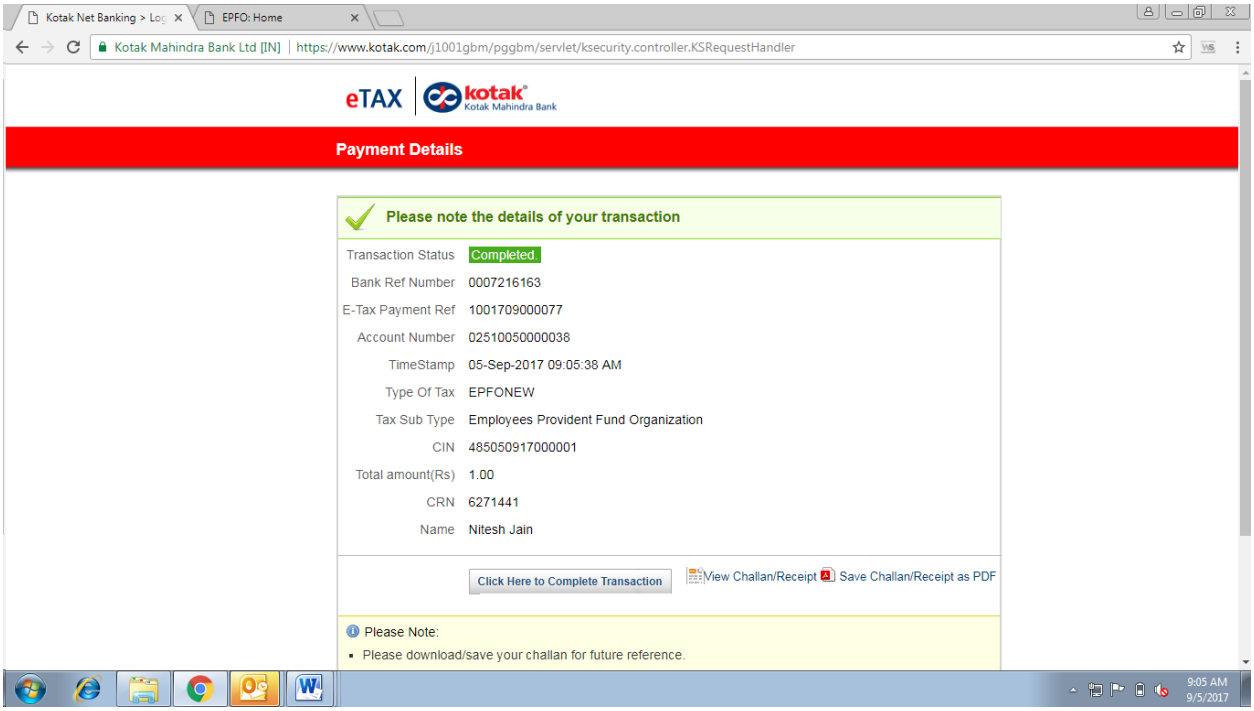
Step 5: You can view transaction details by clicking on “View Details”



Step 6: On “Payment Verification” screen – please cross check the transaction details and then click on “Make Payment”



Step 7: Success Screen shows the Payment confirmation. Please click on "Click here to complete transaction" – this will redirect you back to EPFO website

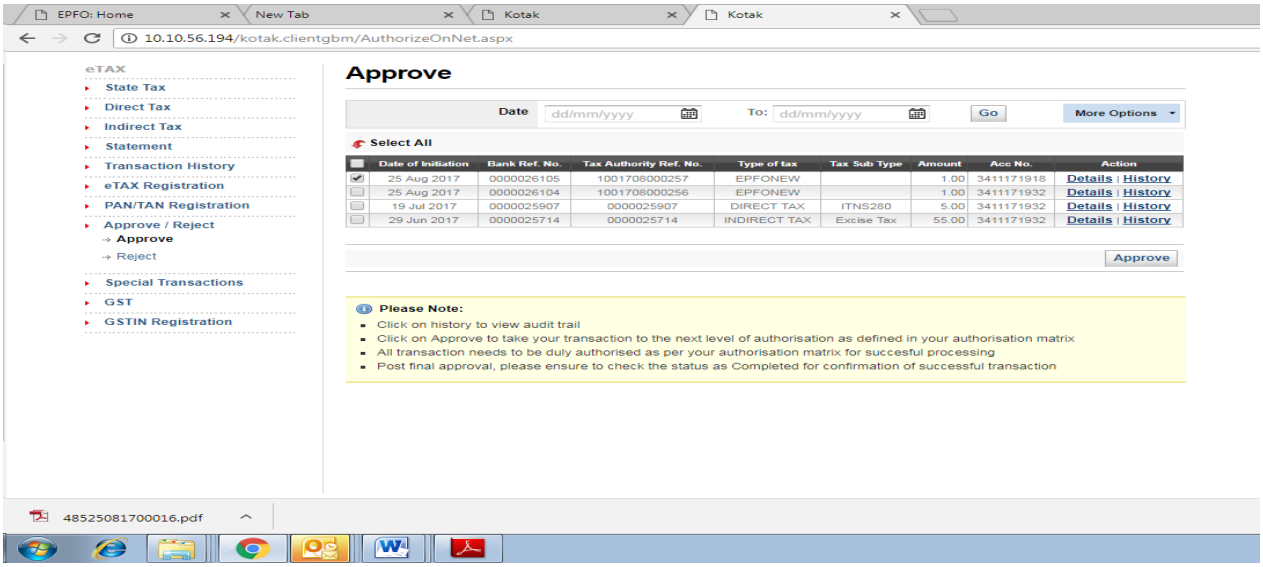


Please note:

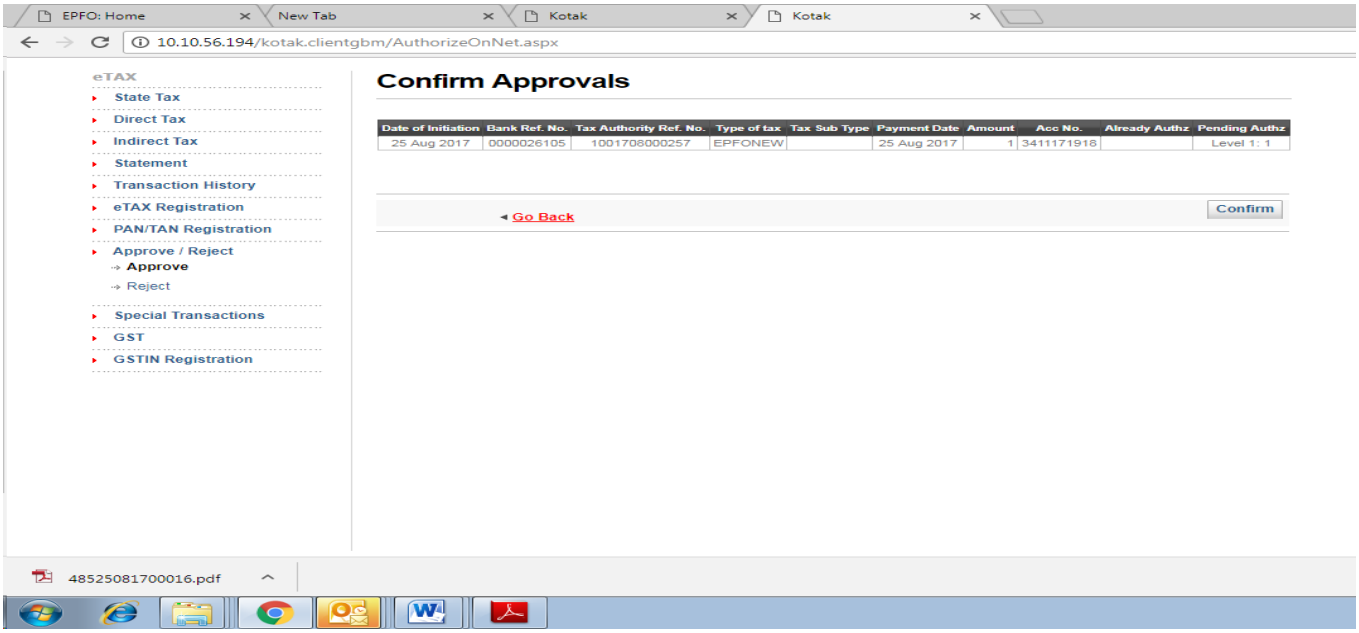
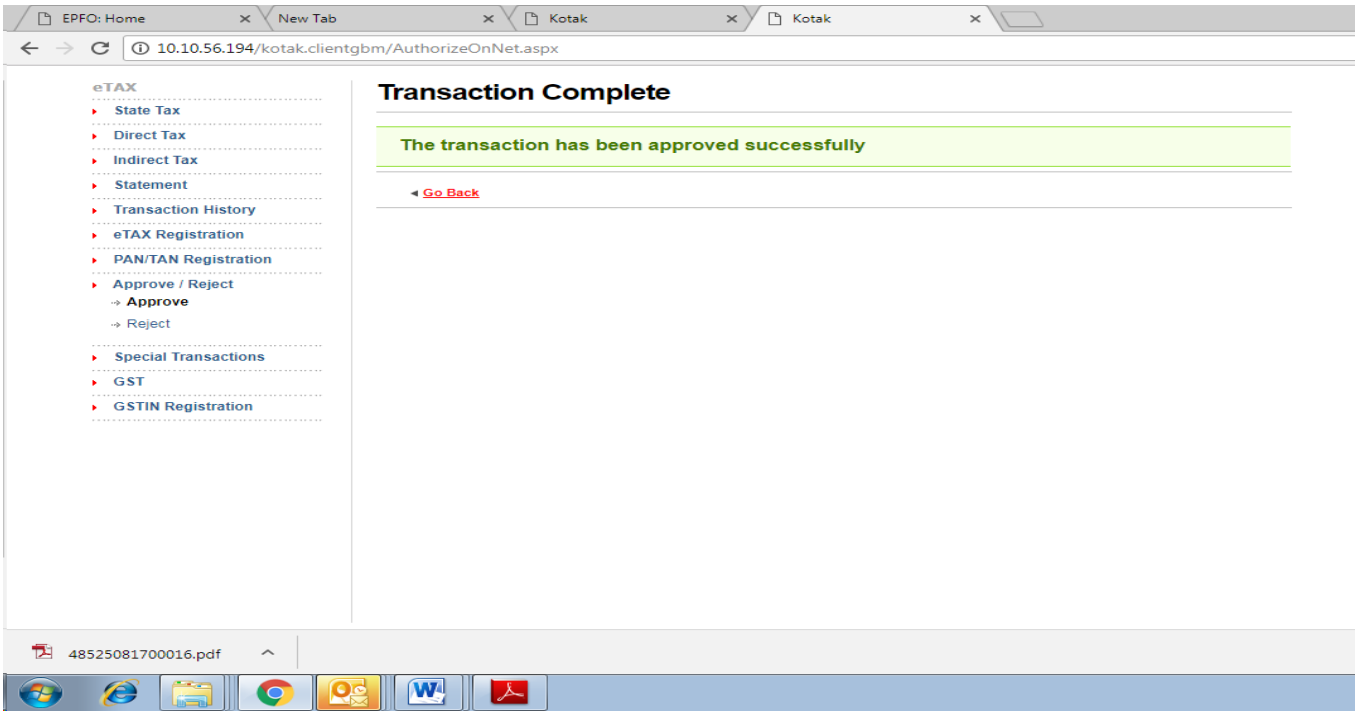
- You can download your payment receipt from e-Tax transaction history on Kotak Net Banking
- Please visit EPFO website for downloading your final challan using TRRN
  Link: https://unifiedportal-epfo.epfindia.gov.in/publicPortal/no-auth/misReport/home/loadSearchTrrnHome

Corporate (Maker/Checker) Work Flow (Customer has to get his e-Tax setup done)

Step 1: Checker needs login into Net Banking and click on "Approve" under e-Tax



Step 2: Checker to select the transaction to be approved and cross check the transaction details before clicking on “Confirm”



Step 3: Payment Confirmation screen will be shown. Please visit EPFO website for final challan